

Securities Grid Privacy Policy

Our contact details

- Name: Securities Grid Ltd
- Address: Suite 1 Lower Ground Floor, One George Yard, London, EC3V 9DF United Kingdom
- E-mail: notices@securitiesgrid.com

The type of personal information we collect

We currently collect and process:

- **Basic contact information:** name, email, phone number, address and employer company.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You have made an **inquiry** to us.
- You have provided **feedback** or completed a **survey**.
- You wish to attend, or have attended, an **event**.
- You have subscribed to our **e-newsletter**.
- You have **applied** for a job or **secondment** with us.

We also receive personal information **indirectly**, from the following sources in the following scenarios:

- Where you have made your contact information available on your **private website**, your **employer company's website** or **other third party website**.

We use the information that you have given us in order to:

- Process the information provided from you to us in order to send you back the relevant information/reply.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- (a) Your consent. You are able to remove your consent at any time. You can do this by contacting notices@securitiesgrid.com.
- (b) We have a vital interest.
- (c) We have a legitimate interest.

How we store your personal information

The data that we collect about you is stored in the European Economic Area ("EEA"), but it may also be transferred to, and stored at, a destination outside the EEA. By providing your personal data you agree to this storing, transfer and / or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy and GDPR.

Take notice that the transmission of information via the internet is not completely secure. We therefore cannot guarantee the security of your data transmitted to our site. Any such transmission is therefore at your own risk. Once we have received your information, we will use our strict procedures and security features to try to prevent unauthorised access.

How long we hold your personal information

Your personal information will only be retained for as long as necessary to fulfil the purposes we collected it for. The criteria of determination for the retention periods will be determined by the types of the collected data (its nature, sensitivity, purposes for which it is kept and the potential risk of harm from unauthorised use or disclosure).

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at notices@securitiesgrid.com if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at notices@securitiesgrid.com.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>